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# TENANT MOVE OUT GUIDELINES

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## 1. ALL ITEMS ARE FREE OF ANY RESIDUE, PARTICLES, NAILS, STICKERS

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Counters  
Cabinets/Drawers  
Stove/Oven/Vent Hood  
Microwave  
Refrigerator  
Sinks/Faucets/Shower Heads  
Dishwasher  
Walls/Doors/Door Jams/ Door Knobs  
Showers/Tubs/Toilets

**All flooring must be professionally steam cleaned/ shampooed. If pets were in the property at any time, a fee treatment is also required..... See page 2**

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## 2. ALL ITEMS ARE CLEAN OF DUST, DIRT, LENT, COBWEBS

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Fans/Light Fixtures/Exhaust Fans  
Walls/Doors/Door Jams/Door Knobs  
Baseboards  
Ceilings  
Cabinets/Counters/Drawers  
Shelves/Rods/Racks  
Windows/Glass Doors

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## 3. EXTERIOR ROOMS AND YARD MUST BE

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Broom swept  
Cut, edge, blow, and remove all debris from yard  
Trash cans must be empty, not sitting at street

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## 4. CLEAN AND/OR REPLACE ALL

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Air Filter must be replaced  
Drip Pans  
Smoke detector batteries  
Light Bulbs

**\*\*Professional floor cleaning receipts must be turned in to Barrons Property Managers. If you had the property cleaned by a professional company, please make sure they have this list as this is the guideline looked at while conducting the move-out inspection.**

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### **1. How do you clean a dishwasher?**

Place **1** cup of vinegar in a dishwasher safe container on the upper rack. Run on a normal clean cycle with hot water. Next, sprinkle **1** cup of baking soda across the bottom of the dishwasher, then run a short, hot water cycle. Wipe exterior with a rag and cleaning spray.

### **2. How do you clean an oven?**

Remove all racks and pans, soak in soapy water, and then wipe clean. Remove all bottom drawers then wipe clean of residue. Clean the interior of the oven by mixing baking soda, water, and vinegar, then spread over and let sit. Next wipe it clean and replace the racks. Wipe exterior with a rag and cleaning spray.

### **3. How do you clean a microwave?**

Place a microwave safe container with water and shopped lemon, turn on high for several minutes. Let sit for **10** minutes then wipe clean with sponge. Wipe exterior with a rag and cleaning spray.

### **4. How do you clean a refrigerator?**

Mix water and vinegar in a spray bottle, spray all over, and then let sit. Remove the drawers and shelves and wash in soapy water. Next, wipe interior down with rag or sponge. Let it dry and replace the shelves and drawers. Make sure to clean the exterior and the seals of the doors.

### **5. What is a drip pan?**

A drip pan is the metal bowl that sits under the burner on the stove. The purpose is to catch any particles that might fall while cooking.

### **6. How to replace an air conditioner filter?**

First, turn the system off. Next you will have to remove the old filter. While looking at the old filter, ensure that you are replacing it with the same size. Lastly, insert the new filter, making sure you have filter facing the correct direction.

### **7. How to replace smoke detector batteries?**

Remove the cover or body. Place in the new batteries, then close the cover. Don't forget to test the new batteries by pressing the test button. While pressing the button, it should make a beep or chirp noise.